

## Stop Loss Automated Clearing House (ACH) Commission Payment Authorization

Berkley Life and Health Insurance Company

**Use this form to set up or make changes to Automated Clearing House (ACH) commission payments.**

Check all that apply:  Setup ACH  Cancel ACH  Change bank  Change account number Today's Date: \_\_\_\_\_

### Section 1 – Broker or Third Party Administrator (TPA) Information

Broker or TPA Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Fax: \_\_\_\_\_

Email Address to Receive Commission Expense Statements (if different than Contact Email): \_\_\_\_\_

### Section 2 – Bank Information

Bank Name: \_\_\_\_\_

**IMPORTANT:** You must attach either: (1) a voided check or (2) a bank verification letter showing the same information.

Address: \_\_\_\_\_

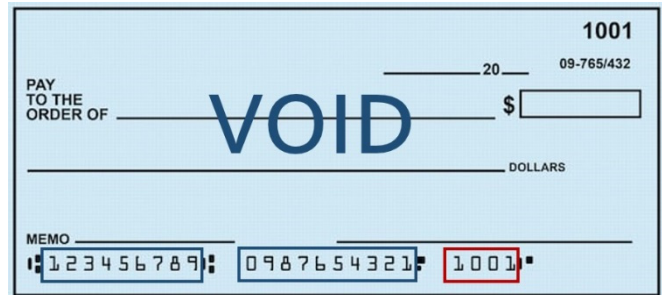
City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Bank Routing Number (9 digits): \_\_\_\_\_

Bank Account Number: \_\_\_\_\_



Bank Routing Number    Bank Account Number    Check Number (do not use)

### Section 3 – Authorized Signature

*I hereby authorize Berkley Life and Health Insurance Company to make all commission payments due by ACH. This authorization will be effective until further written notice from the Broker or TPA is received by Berkley Life and Health Insurance Company.*

*To correct any overpayments, I hereby authorize the reversal of any amounts deposited in error.*

Signature of Authorized Representative of the Broker or TPA \_\_\_\_\_

Date \_\_\_\_\_

X \_\_\_\_\_

Print Name \_\_\_\_\_

Title: \_\_\_\_\_

**Email this completed form AND your bank verification letter or voided check to: [BAH-Commission@BerkleyAH.com](mailto:BAH-Commission@BerkleyAH.com).**

Please allow processing time for set up before ACH commission payments can begin. Remember, we cannot process your request without a voided check or bank verification letter.

Questions? Please call your Berkley Accident and Health Account Manager.